

## NGI Innovation Award Information Call

Jeannette: Good afternoon everyone. This is Jeannette Pai-Espinosa. I'm co-director of the National Girls Initiative at OJJDP. Welcome, welcome to the call. We are very excited to have the show of interest in the innovation awards that have come in thus far. I'm just going to do a couple quick housekeeping details and then we will move on to the bulk of the meeting. We are going to go through the RFA first, we will then answer the questions that have been received so far through the website and then we will open up the lines for some questions later on in the call. So if you can hold your questions to that time, I think that will help us move more quickly through the agenda. This call is being recorded and it will be available on the NGI website and we can give you that address at the end of the call. So I'm going to ask the members of the NGI team to introduce themselves and then we'll get started.

Karen: Good afternoon everyone. My name is Karen Francis. I am the co-director along with Jeannette of the National Girls Initiative.

Artelia: Hi, my name is Artelia Korokous. I am the CEO of Waters of Jordan Enrichment Center for the empowerment of women and children.

Karen: Thank you so much. If we could have Shakira, if you're on, to introduce yourself and just members of our NGI team here. And Linda, you're on the line? Star 7 to un-mute.

Jeanette: Karen, why don't you just go ahead and start going through the RFA?

Karen: Okay. So as Jeannette had mentioned we just wanted to spend a few minutes to go through the RFA to highlight things, some of the salient points of the RFA and as Jeannette also mentioned that towards the end of the call we will open up the call lines so that you can ask some direct questions of us as it relates to any pieces that you are not clear of you need clarification about. So again, Shakira, to un-mute your line you just press star 7. I will go ahead with the general overview of the RFA. First I'll speak about what are the goals of the OJJDP National Girls Initiative Innovation Award, and the goal of the NGI Innovation Award is to address the needs of young girls and women, young women, in or at risk of entering the juvenile justice system. Funds will be used to support girls alliances and coalitions and other collaborative efforts to advance change in policy and programs designed to meet the unique needs of girls in one or more of the three priority areas that have been identified by OJJDP. I will talk about what those funding priority areas are. First one is collaboration with state juvenile justice specialists, state advisory groups, local governments and tribal councils. The second priority area is focused on reduction in the risk and detention of girls. The third priority area is implementation of gender specific, culturally responsive, trauma informed, strength based and developmentally appropriate approaches for the delivery of services to girls in a variety of settings. So we're focusing here on the coordination of community responses that address health, well being, safety, housing, education, family engagement, and healthy relationships, those types of focus for this priority area number three. As it relates to particular dates, applications, process dates and deadlines as many of you know the intent to apply notification was due yesterday, which was February 4<sup>th</sup> and that was extended to February 4<sup>th</sup> from the original application that had stated February 2<sup>nd</sup>. Today we are having application calls for those who have expressed interest in applying for these awards. I just want to point out that

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all applications are due by 11:59 eastern time on February 27<sup>th</sup>. Applicants must submit their innovation award via the award website and that award website is BEV-NGI-Innovationaward.airprojects.org and for those of you who had responded to the intent, you should have received that link for the application as well as the application download after you have submitted your intent to apply. Now we expect to make awards during the week of March 16<sup>th</sup>, 2015. Now as it relates to the awards and requirements, the NGI Innovation Awards will be made for the terms of twelve to eighteen months. The number of awards made will be based upon proposals submitted. Minimum award amounts will be \$25,000 to a maximum award of \$100,000 and the NGI award will be made as NGI sub grants. The requirements of the award, the requirements for those who are successful in receiving these innovation awards, you're required to participate in peer to peer learning networks that will include at least one in person meeting with other innovation award recipients and NGI staff, site visits, monthly conference call, scheduled webinars and other opportunities to share resources with other NGI innovation award recipients. You are also required to submit a quarterly report and a final report summarizing all of your project activities and progress. Application requirements, applications should include the following – an application cover and the application cover should specify the name of the lead agency for the project and contact information including address, telephone number and primary email address. In addition it should include the names of the lead staff for the proposed project and their email addresses. Second requirement, the abstract, in 500 words or less, that's the limit, 500 words, and with the abstract to provide a brief description of the proposal, project goals and the activities. Number three, statement of the problem, a maximum of two pages provide a narrative explaining how the needs of girls and young women are not being met in your state or community that would be served by this project, in other words a statement of the problem. You're to include whatever data that is available to illustrate the problem or explain why data is not currently available. Number four, project description for a maximum of four pages, identify which of the above funding priorities as I outlined before will be addressed and describe what will be done. Include the goals and objectives of the project and a summary of the project activities that will allow you to achieve these goals and objectives. Please also in this project description identify the geographic area to be served, describe the population of girls that will be impacted, that will include age, race, ethnicity, percentage of girls detained for status offenses and describe any products to be developed in addition to addressing the following question; how will you ensure that the project activities reflect or address the lived experiences of girls and young women who are at risk of entering or who will be in the juvenile justice system and also to address what is the proven track record for developing policy and practice to improve the lives of girls at risk of involvement or who are involved in the juvenile justice system and the third question to be addressed in your project description is how do you or how will you engage stakeholders such as state juvenile justice coalitions, public agencies, community based advocacy organizations, direct service providers and others critical to the success of your proposed project. The fifth area of your application includes capabilities and competency for a maximum of two pages, to identify the organization and the individuals responsible for implementing the project, describe the mission and priorities of the lead agencies, governing structure, membership and capacity to implement the proposed project. In addition, please describe the role of the organization that would serve as project partners and explain why these partnerships

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are necessary to achieve the goals of the project. In addition describe the qualifications and experiences of proposed staff and include their resumes as an attachment to your application. Accountability is the sixth section, with a maximum of two pages provide a brief description of how you would measure work progress and outcomes including but not limited to the implementation of planned activities, the completion of short term objectives and the overall impact of the proposed project and the intended long term goals of the project. Number eight is providing letters of support, attach letters of support from all coalition, alliance members, agencies and organizations and collaborating partners stating their support for the intended project and their expected roles and responsibilities. The application formatting, or format for the submission of the application, all applications should be within the stated page limits I spoke of earlier for each section. Single space using a standard 12 point format, Times New Roman is suggested, with one inch margins. Applications not meeting these formatting requirements will not be considered. Related to selection criteria, NGI and OJJDP staff and an expert from the field will review all submitted applications in the context of the requirements of this RFA and OJJDP priorities. Applications receiving highest scores will be considered for these innovation awards. Scores will be determined by how effectively the application requirements are addressed and will be scored as follows, for the statement of the problem a maximum of twenty points, for the project description a maximum of forty points, for the capabilities and competency section a maximum of fifteen points, for the accountability section a maximum of ten points, and for the overall budget fifteen points. I just want to spend a couple more minutes to talk about the budget, the budget for the innovation award. Applicants should provide a detailed budget that is complete, allowable and cost effective in relation to the proposed activities and show the top calculations demonstrating at how they arrived at the total amount requested. For example the hourly rate, the level of effort, the indirect costs, the budget should cover the entire award period, whether it be the twelve month period or the eighteen month period. For questions pertaining to the budget and examples of allowable and unallowable costs, please see the OJP financial guide at [www.ojp.us.doj.gov/financialguide/index](http://www.ojp.us.doj.gov/financialguide/index). Again, all of this information is available on the NGI website and we will again send out the link to the NGI award website at the end of this call. So Jeannette, I can turn this back over to you.

Jeannette: I think Amber was going to talk about the submission process. Amber do you still want to chime in here?

Amber: Yup.

Jeannette: Okay, great.

Amber: So the submission process is fairly simple. Once you have completed your application and your budget template and narratives, you would go to the submit application page on the website. There are just a few basic questions or information that you would need to enter at the top, like hour ADC's name, the contact person, phone number, email, and then you would just upload your completed application. We would like it to be in .pdf. We do understand that some people don't have the ability to convert Word into .pdf, so we can accept a Word document or a .pdf. Then you will submit your budget template separately, which is the second upload field on the submit application

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page. Once you have put both of those documents in you browse them added them to the page, then you just want to hit upload and submit and once you submit you will receive a confirmation email saying that we received your application and that more information will be forthcoming. So fairly simple, and please feel free if you have any questions or you run into any issues with uploading, you can just shoot an email to the OJJDP/NGI email address and I'll get a response back to you very quickly.

Jeannette: Great, thank you Amber. We're now going to answer six questions. We've combined all the questions that we received through the website thus far into six and we're going to be responding to those questions first and then we'll open up the line for additional questions. We have received quite a response in terms of letters of intent. Obviously we don't know yet how many will actually apply by the deadline, so it will be some time before we actually know the number of applications. That is one question that we've gotten. The second question; a lead organization do you have to be a 501C3; government agencies, courts, counties, states, cannot be the lead organization. They can obviously be involved as partners, but the lead organization does need to be a nonprofit 501C3. Another question we received was about defining the girls alliance, girls coalition and collaborative efforts. As it relates to girls alliances and coalitions, in our mind they are essentially the same, it's just a question of whether you've named yourself an alliance or coalition. The distinguishing factor is that you would be a 501C3 that was founded to focus on bringing organizations together in support of the needs of girls in your state or in your local community, or regional area. It could be for direct service, it could be for advocacy purposes, but the key is that you're a 501C3 founded to focus on elevating the needs and potential of girls. A collaborative effort would be a collection of organizations who've come together to work on a specific issue related to girls, but are not part of an organization that was founded for that purpose. So for example, fifteen organizations might come together to advocate or work together on a specific policy issue or program or service need or research need, that would be a collaborative effort. Still again we want to emphasize that a 501C3 has to be the lead organization, but we're certainly encouraging diverse and broad collaborations. The third question was whether the organization submitting the letter of intent had to be the lead agency and it does not. As long as the person who submitted a letter of intent is a partner and submits a letter of support and involvement that's fine, so it does not have to be the lead organization that submits the letter. So Shakira, do you want to take the last couple?

Shakira: Can you hear me?

Jeannette: Yes.

Shakira: Finally, great. So another question that was asked prior to this call was, what's the age range is in terms of who we're hoping to impact with our innovation awards. So we're really looking for proposals that are addressing girls and young women between the ages of ten and seventeen years of age. Another question was can programs be done for youth in a department of corrections which has helped to reduce recidivism, again government agencies are not eligible to apply, but they can be a part of a collaborative effort and we really are emphasizing that applicants focus their proposals to address the three priority areas that we have mentioned in the RFA. Another questions was, does

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our programming have to serve exclusively girls. The primary goal and focus of the RFA and proposals must be on girls and young women, so we really are emphasizing that the applicants really focus on this particular population. And funds that are used for these awards are intended really to build capacity for collaborative efforts and [Inaudible] three priority areas again focus on girls and young women. Another question that was asked is, we are a 501C3 that diverts youth from the juvenile justice system and work closely with the courts and district attorney's office, will this be considered a collaboration or do we need other agencies involved. It really depends on the focus of your proposal and really about how many partners you've included your proposal and we'll really sort of weigh each applicant based on this criteria and again, we really are emphasizing that we're supporting efforts that are collaborative in nature. So I hope that answers the question, and that was the last that were submitted. So perhaps we can go ahead and open up the lines to other questions from folks.

Jeannette: Karen is going to facilitate the question and answer period, Karen.

Karen: Okay, thank you Jeannette. If you have a question, you can un-mute your phone by pressing star seven and we ask that you be as courteous as possible so we can take one question at a time and provide a response to each question at that time. So my first question please.

Janice: Hi, this is Janice Fairaby (SP?). I am with Fairaby (SP?) Enterprises International and got it going on empowerment grant for girls and our lead organization is Children's Focus Foundation here in Washington. Thank you so much for putting this out. I'm wondering two things; when will the funds be dispersed once you make the decision in the middle of March and then what is the timeframe for either that twelve month or eighteen month grant period?

Karen: Thanks again for calling in. As we mentioned the NGI expects to announce the NGI Innovation Award by March 16<sup>th</sup> with the award actually going out by the first week in April.

Janice: Okay.

Theresa: Hello, my name is Theresa Leepo (SP?), I'm representing Youth Guidance in Chicago and we [Inaudible] a program called working [Inaudible] specifically targets girls who are court involved or at risk of becoming court involved, and our partners are currently about twenty four Chicago public high schools, partner with CPS and all our programming and I'm wondering if these partnerships with our high schools and with the organizations that serve those high schools can be considered a collaborative effort, so we would be getting support letters or collaboration letters from the principals of our partner high schools?

Shakira: Sure. I think yes, you would be considered a collaborative effort. Letters of support would definitely be required from those that you'll be working with and I think what's most important is that your proposal really focus on the three priority areas of RFA. You know, how will your organization and groups impact and effect those three priority area, one or more of them.

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- Theresa: Do we need each of the priority areas, or at least one of the priority areas?
- Shakira: At least one.
- Theresa: Thanks very much.
- Josephine: My name is Josephine Havide (SP?) and I'm with Native Woman Coalition and my question is, since we're talking about support letters, what's a reasonable amount of support letters if we have twenty something partner organizations, do you want all of them to send a support letter to us or is there a reasonable amount that you'll accept, a number?
- Jeannette: That's an excellent question. I think we would want to see letters from partners, depending on your structure whether you have kind of a group that's kind of an executive committee or a coordinating group, then with a list of the other partners. I think any one that would be kind of at the center of making decisions about the grant and how the funds we would be used, we would want letters of support from.
- Josephine: So if we have five key partners we would include support letters from them and then list the names of the other twenty five or thirty.
- Jeannette: I think that would be fine.
- Josephine: Thank you.
- Artelia: Hi, my name is Artelia, Waters of Jordan Enrichment Center, I'd like to know will you be having this conference again prior to submission of the applications?
- Shakira: No, this is the only intent to apply applicant call that we are having for this round of funding.
- Artelia: Okay, thank you.
- Shakira: Just so you understand, we also will have this call, this call is being recorded, so the recording will also be available on the application award website.
- Artelia: Oh, okay.
- Shakira: The same website that you went to, to download your request for the application. It's the same website. The recording for this particular call will also be posted within twenty four hours.
- Artelia: Thank you.
- Adera: My name is Adera Mosely (SP?) out of Minneapolis, Minnesota and I have two questions. One is, can any of the funds that are being allocated be used for planning in terms of if girls were coming together and wanting to perhaps create some type of

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enterprise and you could use dollars for planning and the second question is, have you all identified kind of a total budget of dollars that you will be allocating out?

Karen: As I mentioned before, as it relates to the total amount of funding that's available, the minimum amount of awards will be \$25,000 with the maximum amount being \$100,000. So depending upon the budget received then decisions will be made about how many awards will actually be distributed, dispersed.

Jeannette: This is Jeannette to answer your question about planning, I think yes we'd be willing to consider some of the funds being used for planning, assuming that all the other eligibility criteria are met, like experience working with girls. We probably would not want to look at, we would not look at a planning grant where you are just beginning to bring people together to focus on girls in your area, but if you're already doing that and this is planning to implement the activities that meet the criteria of the three priorities then yes we would.

Adera: Perfect, thank you.

Karen: I think I would also emphasize what's your process outcomes are as well as your intended outcomes of the planning process as well, so be sure to highlight that in your application.

Liza: Hi this is Liza Dejesus from Prevention First. I have a question regarding the budget. You said that the funds would be dispersed starting April 2015, so should we start our budget with that month and the budget page also has year one and year two, is that because if we extend it to eighteen months, the last six months should go into that year two budget?

Karen: To answer your first question Liza, to begin the budget your twelve month or eighteen month cycle in April would be fine and the reason why the budget template does have a year two is that if you do want to be extended eighteen month period, then that would be how you would reflect that.

Liza: Perfect, thank you. My other question is you have a template for the budget. Is there a template for the narrative for the application cover or is that for our own interpretation?

Karen: I'd also mention that the budget guideline, there should be a template there for also the narrative. If you are unable to access it, if you could just send us an email at our website, [OJJDPNGI@air.org](mailto:OJJDPNGI@air.org) and we'll make sure to get that template narrative out to you.

Liza: Thank you so much.

Karen: As a matter of fact we'll make sure that's accessible, the one posted on the website.

Liza: Thank you so much.

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Rachael: I have a question about the peer to peer learning network. My name is Rachael Kohn, I'm calling from Community Health Institute in New Hampshire and I'm wondering for budgeting purposes if you can tell us what the location of that in person meeting and the duration and how many staff we can send to that?

Jeannette: We can't tell you yet. Part of it depends on who the final grantees are. Travel expenses to those events would not be expected to be covered by your innovation award. We would cover that with other funds. My guess is it would probably be in Washington D.C., but we really can't say until we know who the awardees are.

Rachael: That's helpful, thank you.

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Marla: My name is Marla and I work with Volunteers for America in Los Angeles and my question is, okay you said the age range is from ...

Karen: I think you dropped off. Caller...

[Respondent] Can you give some additional clarification on the age range? Is age 17 the absolute upper limit or can we go up to let's say 19 if we want to focus on 16 to 19? Can you just clarify that? This is a call from Oakland, California.

Jeannette: I think the question, the way it was posed to us really felt like it was more about service delivery than advocacy, so obviously we would want it to be delivered to girls who are of age to be in the system potentially as juveniles. I think I'd have to say it would depend on the nature of your proposal, because I can see instances where yes you would want to broaden that age range to achieve some of the goals relative to the priorities, so I think we would need to see your proposal to give you a definite answer on that.

Vic: Vic from Minneapolis calling, may I ask a question?

Karen: Certainly, please go ahead.

Bill: I'm Bill English, I'm a consultant to [Inaudible] United Community in Minneapolis. We're interested in understanding the depth of the total funding for this project and if that's confidential information we understand, but we need to understand more into the depth of the expense of submitting a proposal. Are we going to be competing with thousands for a few thousand dollars or are we going to be competing for a total budget that may be several million. If that's confidential information, [Inaudible].

Jeannette: We're actually happy to share that with you. The funds that we have currently are about \$325,000. We did not get thousands of letters of intent to apply. So we're probably more in the range of a couple hundred. It is possible that pool of \$325,000 could grow, but as of now we would have to say that's what we have available for

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funding. We are actively looking to expand that, but [Inaudible] what we have now to commit is \$325,000.

Linda: This is Linda. I just wanted to mention to that gentleman's purposes that also some of the applicants, the intent to apply are going to be people who are not eligible because they're government entities. I don't know what the percentage is, but there were quite a few of those and I'd like to address the lady from Los Angeles who's asking about the age range. We'd have to check with our legislation, but I think ten to seventeen is probably what we have to look at. So be focusing on that and whether we can expand it or not, we have to look into that.

[Respondent] One additional question, can you all perhaps define at risk? Are we talking, is it based on demographics and zip codes that determines at risk or is it based on kids who have had some sort of interaction with the juvenile justice system? What determines at risk?

Jeannette: Quite frankly we would like for you to answer that and to define that, based on the local community or the state that you're working in and provide the data to support that. We could talk forever about what that might mean in a variety of different communities.

Emma: I actually have a follow up question, this is Emma Mayorson (SP?) with Alliance for Girls. In terms of statement of the problem, I know we want to look to research, is it also valid to ask experts in the field for their qualitative personal experience of what the needs are and put that in the statement of the problem as well?

Karen: I would say definitely, yes.

Jeannette: Yes.

Emma: Thank you.

Liza: This is Liza again. Are there any required documentation like internally, like proof of 501C3 or does that come post award?

Karen: Could you repeat that question again please?

Liza: Sure, this is Liza again. I didn't see anything concerning required documentation internally, meaning proof of 501C3 and audit, any of that need to be submitted with the grant or is that required after, if at all?

Karen: It will be required after.

Liza: Okay, thank you.

Hannah: This is Hannah Hailey with Westco Children's Clinic. I have actually two quick questions. The first is, since it's geared toward collaborative and alliances, if it is a collaborative project is subcontracting allowed under the budget and then my other question is about the indirect cost rate agreement and if it's acceptable to obtain that after being awarded the grant?

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Karen: As far as subcontracting goes, I would have to check with our contract office to see the parameters of the subcontract, as well as to answer the other question about your indirect award. Are you asking if given the funds that you're applying for, if those can then be subcontracted out?

Hannah: Yeah, that was the first part of the question. Then the second part, I noticed the budget narrative mentioned indicating what the indirect cost rate agreement is, and we don't currently have one of those because we haven't had a federal grant before. We're aware that there's a process to get one, so I was asking about what the timing of that would have to be.

Jeannette: We would not expect you to complete the federal process, but we will create an internal process for determining what your indirect cost rates, or your GNA or your overhead, whatever you call it would be [Inaudible].

Karen: Subcontracting, I'd like to address that. Are you talking about a partnership?

Hannah: Yeah, like [Inaudible] organizations [Inaudible] so obviously there would be the lead applicant, but then if we wanted to sort of divvy the money up between the different partners ...

Karen: Oh, okay. That's permissible, yes it is.

Hannah: Thank you.

[Respondent] This is [Inaudible] Williams from New Orleans, Louisiana. I have a quick question, is it too late to submit a letter of intent?

Karen: Yes it is. Actually the letters of intent were due yesterday.

[Respondent] Okay, thank you.

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Josephine: This is Josephine [Inaudible] with Native Woman's Coalition again, when you were talking about the minimum and maximum amount of money, if we submitted a proposal and you liked the idea, the concept, the narrative, etcetera, but the money is a little bit more than you think we should be asking for, will our proposal be topped or will it be considered just letting us know to lower the cost?

Jeannette: That's a great question.

Karen: Yeah, that's a great question.

Jeannette: I would say and then I'll be happy to invite my co-partners on this to contradict me if necessary. I would think, one of the things that is a very high priority is the resulting impact from the funds and from the work, so I think we would look at that and weigh

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that against the other proposals that we received. I wouldn't say that we would throw it out immediately, because we've not given you hard sort of budget limits. That would be my take as of right now.

Josephine: Thank you.

Alice: Hi, this is Alice Bennett. I'm calling from the University of Connecticut. I was wondering, we're a 501C1, and we would be collaborating with an organization that has juveniles at risk of incarceration. Would we be eligible as a primary applicant?

Jeannette: I don't believe so. You're a 501 ...

Alice: We're a 501C1 which is a nonprofit state university.

Jeannette: I don't think so. I think we would consider you a government entity.

Alice: So the prime applicant needs to be a 501C3, nonprofit, non governmental.

Jeannette: Correct.

Alice: Thank you very much.

Pam: This is Pam Patton from the Coalition of Equal Access for Girls in Oregon. I have two questions, one is we're an all volunteer organization and do not have staff, so part of what we would be doing with the grant would be hiring [Inaudible] consultants. In the application cover letter and in your capabilities and competencies you have to include resumes of staff and the names of lead staff for the project. If you don't have those yet, is that a problem or do you [Inaudible]?

Karen: So do you have staff that are to be proposed?

Pam: We will have positions that will be proposed. We haven't hired them yet.

Jeannette: I would think that we would want to see that information. You must have a board, if your board, executive committee, president ...

Karen: Right. I would also like to say with that kind of situation if you're bringing contractors, we'd like to see the sustainability plan.

Pam: Okay, alright. Then the other question has to do with one that's already been talked about, but if one of our board members is a 501C3 and they also have staff and we hired our staff through them and funneled our payments to that staff person through that agency, is that a problem?

Karen: In essence that 501C3 would be considered the lead agency for the application.

Pam: Correct, yeah, right.

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Karen: Okay.

Pam: It wouldn't be the lead, but they're on the board. The coalition would apply as the lead 501C3.

[Respondent] Question ...

[Respondent] I think that if you're going to have individuals from that organization, if you're expecting them to be staff, I would probably submit their resumes and their positions and outline their positions in the proposal.

[Respondent] Question, in terms of multi cultural organizations, where there are disproportionate, there's evidence and data supporting disproportionate minority confinement, particularly for African-American girls and Brown girls, is there an opportunity then to focus on those focus groups, even though it may not be broader for the majority community?

Jeannette: Again, I think it depends on how you define the need in your community and the evidence you use to support that.

[Respondent] Alright, thank you.

[Respondent] Another question I have real quickly, relative to that letter of intent, it's only open to applicants who have already submitted, is that correct?

Karen: Yes, that's correct. If you submitted by yesterday, the fifth of February, that's correct.

[Respondent] Okay, thank you.

Layla: Hi this is Layla in Austin. Are we able to use our federally approved indirect rate in the budget?

Karen: Yes, you are.

Layla: Okay, thank you.

Janice: This is Janice Faraby again, because I'm very interested and many of us might be interested in getting to know this entire coalition across the country of people that are applying, is there any way that we can allow or add our names to some type of listserv where we can be in touch with each other?

Karen: I'm going to refer to the RFA here. Again, because we have a clause in the RFA, you know, on the sharing of information, which says that NGI's interested in compiling a publically available listing of coalitions and initiatives that are addressing the needs of girls and young women involved within the system. If the applicant is willing for NGI and its discretion to make the information in the project [Inaudible] publically available, then we would ask you to indicate such consent in your cover letter.

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Janice: Okay, right. But then it also says that if we're not funded, granting permission would not be guaranteed that our information will be shared. Certainly we're all going to be funded.

[LAUGHTER]

Janice: How can we be in touch with each other?

Jeannette: We will figure that out for you.

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Janice: Thank you.

[Respondent] I have a question, as we go through the process of getting our applications together, if during the process we have any questions, can we call or email?

Karen: There is again, if you have questions, please feel free to email [OJJDPNGI@AIR.org](mailto:OJJDPNGI@AIR.org) with any questions.

[Respondent] Thank you.

Karen: Certainly.

[Respondent] I would like to ask one more clarifying question. When you are saying letter of intent, do you mean the email that we wrote intent to apply?

Karen: That is correct, yes.

[Respondent] Okay, thank you.

[Respondent] Hello, may I ask a question?

Karen: Yes, please.

[Respondent] I'm [Inaudible] Mahoney calling from the [Inaudible] services agency in Denver, Colorado. We wanted to know first of all if we are eligible to apply, we are a 501C3 obviously, but we are one of the agencies underneath the umbrella of the national [Inaudible] Foundation, so we wanted to make sure that we're eligible.

Jeannette: Yes, you are eligible.

[Respondent] Okay, fantastic. Then my second question is whether or not you would entertain proposals for curriculum development, which I guess is kind of similar to planning, like somebody asked before, but it would be sort of a [Inaudible] curriculum to help a specific subgroup of the girls that we serve.

Jeannette: Hmm.

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[Respondent] Maybe I'll just add a couple more details. There's a specific subgroup of girls that are not able yet to attend high school because they're not high school ready if you will, but they're in the right age range. So we would like to propose the development of a curriculum or a program as a pilot for girls that can then be shared with all of the [Inaudible] Foundation and any other organization interested in implementing it. I guess it's kind of, innovation, that's what we're wondering, if that would be eligible? Does that make sense? Do you want me to say more?

Karen: I'm just thinking it through here, because you do pose an interesting question. If you could submit that question, just so we can think, and I'll provide you with some clarifying ...

[Respondent] Absolutely.

Karen: It's [OJDPNGI@AIR.org](mailto:OJDPNGI@AIR.org).

[Respondent] Okay, we will do that, thank you.

Jeannette: I would also, if the curriculum is focused on the three priority areas ...

[Respondent] It fits under the third, yeah.

Jeannette: Okay.

[Respondent] This is [Inaudible] from Phoenix, Arizona. For those that are fortunate to be awarded, are the funds given up front or is this on a reimbursement basis?

Karen: Your awards will be based upon deliverables and those deliverables are the quarterly and final report.

[Respondent] Thank you.

Pam: This is Pam again. You mentioned in answer to a question that there was a template for the narrative, but I haven't seen that either. Did you say [Inaudible] put that on the website?

Karen: We will ensure that is posted on the application website, yes.

Pam: Okay, thank you.

Elizabeth: This is Elizabeth Moore (SP?) at the Youth Learning Institute at [Inaudible] University. Just a question for clarification. A letter of intent was submitted by the Youth Learning Institute, however we are in collaboration with another nonprofit organization. Will the letter of intent still be good if one of the nonprofits within our collaboration would apply for the grant?

Jeannette: Yes it is.

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Elizabeth: Thank you.

[Respondent] I just want to clarify, not this last question, the question asked before about the budget narrative, you know description of what that budget narrative template, that will be posted.

[Respondent] That one was there I believe.

[Respondent] Okay, alright. So you were able to access it, correct?

[Respondent] The template for the budget I was able to access, the narrative I was not.

Shakira: Okay, so we'll make sure that will be taken care of.

### TALKING OVER EACH OTHER

[Respondent] [Inaudible] Armstrong from the Children's Campaign in Tallahassee, Florida. I want to come back to the curriculum development component. I know we've done programs in the past where part of the cost has been curriculum development and training [Inaudible] for the people who interact with the girls, so I am interested in whether curriculum development costs, that would probably be part of an overall program that we would propose. Should I also email you about that question?

Karen: Right, I think we also said that [Inaudible] curriculum is focusing on one or all three of the priorities areas as outlined in the RFA.

[Respondent] It definitely would be. So you're saying probably it is okay to include those costs, or do I need to email?

Jeannette: You might as well go ahead and email.

[Respondent] Okay.

[Respondent] I have a question about support letters. I had asked before, we have a program that is in partnership with twenty four public high schools in Chicago, and would you want letters from each of those schools or would one letter from someone in the central office of Chicago Public Schools with a listing of all the schools be best? I just don't want to inundate you. So I wanted to see which you would prefer. We could do either one.

Jeannette: I think one letter from the central office, they have authority over the schools would be fine.

[Respondent] Okay.

Karen: Then as you told the caller earlier, perhaps if they could list the schools that would be great.

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[Respondent] Okay, perfect, thank you.

Karen: We have time to take one more question and then Jeannette would like to turn it over to you to wrap up.

[Respondent] I'd like to ask Jeannette if we could have a debrief afterwards.

Jeannette: Okay.

Karen: We will call in on another line, yes.

[Respondent] Right.

[Respondent] I just wanted clarification about the funds being dispersed, you said quarterly and at the final report. So that means that the funds are not going to be dispersed in April, but three or four months later? Will we start our program in April and then get funding or will we get funding and then start?

Karen: The first round of funding will be in April.

[Respondent] Okay.

Karen: As the awards are made, it will be attached to a deliverable that we will be able to receive in April.

[Respondent] Okay, that's great, thank you.

Karen: Okay, Jeannette, I'll turn it over to you.

Jeannette: Just to wrap up, I just want to thank everybody on behalf of the OJJDP/NGI team for your tremendous interest in this and commitment to girls and young women. Again, the application due date is February 27<sup>th</sup> by 11:59 p.m. Eastern time. The FAQ that you Shakira and I answered earlier will be posted. There will be a recording of this call posted and you are more than welcome to continue to submit questions to [OJJDPNGI@AIR.org](mailto:OJJDPNGI@AIR.org) and we're happy to answer any and all of your questions and we will again, let me underscore, we'll figure out a way for those of us committed to girls and young women can remain connected. So thank you all, and good luck.

[Respondent] Thank you.

[Respondent] Thank you so much.

[Respondent] Thank you.

